

Round 3 Public Meetings Process and Procedures

Notice and Purpose of Round 3 Meetings

A link for each meeting will be posted in the "Meetings" section of the redistricting <u>website</u>. Each meeting date will include instructions for signing up for testimony, the link for the virtual meeting and the agenda, which will be posted at least 24 hours in advance of the meeting.

This third round is meant to allow for the public to respond to the final proposed draft maps from the Commission, which can be found here. The public is welcome to offer both written and live testimony regarding these maps and to submit alternative map plans or suggest edits. The Round 3 meetings are not meant to serve as a repeat of Rounds 1 or 2, rather, Round 3 is meant for:

- Marylanders wishing to testify or provide written testimony regarding the final proposed draft maps presented by the Commission, and/or
- wanting to comment on plans submitted by Citizens.

Registration and Public Testimony

Signing up to provide live testimony during the meeting can be completed through a registration form located in the link for each meeting on the website. This form will ask:

• Name;

- Email;
- County of Residence;
- If you are referencing a map submission of the Commission's, your own or someone else's; and
- For the map plan submission ID number if applicable.

*If you are unable to complete the form, this information can also be emailed to <u>redistricting.commission@maryland.gov</u>. Please indicate the date of the meeting at which you would like to speak and/or provide testimony.

Those wishing to send their testimony in advance should do so by emailing <u>redistricting.commission@maryland.gov</u> and identifying the date of the meeting for which it is being submitted.

There are multiple options for providing testimony/comments at the virtual public meetings including:

- Submitting testimony in advance to Citizens Commission members for their review, but not to be read publicly during the meeting. These submissions should be kept to a maximum of 750 words. Attachments of map plans will be accepted, but they should also be uploaded into the website <u>map portal</u>, if possible. If you submit testimony that includes a map that has not already been submitted through the portal, the map will be entered into the portal for you, and you will be sent a unique identification number for each map submitted. Submissions of written testimony should be sent to <u>redistricting.commission@maryland.gov</u>. However, submissions of maps should be sent to <u>Redistricting.SubmitPlan@Maryland.gov</u>.
- 2. Signing up in advance to provide your comments live during the meeting. If you will be referencing a final

proposed draft map of the Commission, please identify which map(s) you will be addressing (Congressional, Senate, or Legislative - or any combination).

- If you will be providing testimony on a map submission of your own or for someone else, you must also reference the unique map(s) identification number that was sent to you or is listed on the <u>website</u>.
 - This option will require you to register and join the meeting as an attendee, and when it is your turn to speak, the moderator will unmute you and turn on your camera. Please be sure to have your microphone and camera enabled on your computer. Pre-registered individuals will be called upon first.
- 4. You can also sign up during the meeting by indicating your desire to speak through a message to the panelists in the chat box and identifying your name, county of residence, and email. Those requesting to speak during a meeting will not be able to share a map plan proposal, as a request to do so must be submitted at least 24 hours in advance of the meeting. Should you want to share a map plan, you will need to either register for a future meeting or submit written testimony to the Citizens Commission via email.
 - A moderator will monitor the messages and will call those wishing to participate in order of their request.
 - When it is your turn, the moderator will make you a temporary panelist, asking you to unmute your microphone, and turn on your camera.
 - Comments must be kept to three minutes.
 - You will be given a 20 second warning when your speaking time is approaching three minutes. Speakers

going beyond three minutes will have their microphones muted and cameras turned off.

- This is not meant to be a political debate, and the Citizens Commission will not engage in political discussions.
- Any speakers engaging in inappropriate commentary or behavior will have their microphones and cameras turned off by the moderator.
- You can join the meetings solely to observe as an "attendee" without providing testimony. You will still need to register to join the meeting. Your microphone will remain muted and your camera will not be turned on at any point during the meeting.
- If you prefer not to register, each meeting will be live-streamed to the <u>MDPlanning YouTube page</u>. A link for the live-stream will be posted to the website in the upcoming meetings section for each meeting. It will also be posted to Facebook and Twitter in advance of the meeting.

Additional Information

Public meetings will begin promptly at 6 p.m. on the designated dates, unless otherwise noted.

Each meeting will begin with a brief welcome and summary of Citizens Commission business. As these meetings are meant to allow the public to offer testimony on Commission maps and citizen map submissions, the majority of the meeting time will be for the public to provide testimony.

All meetings are recorded.

Closed-captioning is provided for the hearing impaired.

Live Spanish translation is offered at public meetings when possible.

Following each meeting, a recording of the proceedings is posted to the redistricting <u>website</u> within two business days.